

Solidarity in the service of our community

Ref No: TAA/SG/AGM/NOTICE/12/2024

Date : 17 May 2024

#### Dear TAA Members,

#### NOTICE OF THE 12TH TARCIAN ALUMNI ASSOCIATION ANNUAL GENERAL MEETING

Pursuant to Clause 7.5 of the Constitution, kindly take notice that the 12th Annual General Meeting ("AGM") of the TARCian Alumni Association ("TAA") will be held as follows:

Date : **1st June 2024** 

Time : 11:00 am

Venue : Level 6, Block SA, East Campus

Tunku Abdul Rahman University of Management and Technology

Jalan Genting Kelang, Setapak

53300 Kuala Lumpur.

Dress Code: Professional attire

#### (1) Entitlements to Attend and Vote at the AGM

Only TAA-registered members are entitled to attend, participate, speak, and vote at the AGM.

#### (2) Pre-registration To Attend the AGM

Members who wish to attend must pre-register themselves at the Secretariat Office by sending a digital message (WhatsaApp) to 011-5589 5238 or an email to <a href="mailto:admin@tarcalumni.my">admin@tarcalumni.my</a>.

#### (3) The AGM Agenda

- 1. Message from The President.
- 2. To receive and adopt the followings:
  - (i) Minutes of the 11th AGM held on 29th April 2023.
  - (ii) Secretary-General's report for the year 2023.
  - (iii) Treasurer's report and audited financial statement for the year ended 2023.
- 3. To elect and confirm the composition of the Executive Council for the next term 2024-2026.
- 4. To approve the appointment of the auditor for the year 2024.
- 5. To approve the waiving of TAA membership admission and renewal fees.

## PERSATUAN ALUMNI TUNKU ABDUL RAHMAN UNIVERSITY OF MANAGEMENT AND TECHNOLOGY (PPM-012-14-03022012)

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- 6. To transact any other business.
- 7. Adjournment of AGM.

#### (4) Audited Financial Statements

The TAA audited financial statements as of 31-Dec-2023 are available for review on TAA's website at <a href="https://www.tarcalumni.my">www.tarcalumni.my</a>.

Thank you for your attention, and we are looking forward to seeing you at the meeting.

#### Note:

The meeting shall convene only if members present constitute a quorum. If the quorum is not obtained half an hour after the time fixed for the meeting, the meeting shall stand adjourned to the same day, the next week at the same place and time.

Yours Sincerely,

**ONG SAW LAN** 

Secretary-General 2022-2024

TARCian Alumni Association



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## TARCIAN ALUMNI ASSOCIATION ("TAA") 12TH ANNUAL GENERAL MEETING ("AGM") EXECUTIVE COUNCIL ("EXCO") NOMINATION FORM

#### **INFORMATION**

In clause 8.1 of the Constitution of the TAA, the EXCO shall comprised of a minimum of 12 and maximum of 20 members, including the President, Deputy President, Secretary General, Treasurer, Vice President(s), Ordinary Council Members and maximum of 5 co-opted council members.

In accordance with the stipulations outlined in clauses 7.4 and 8.1 of the TAA Constitution, it is imperative that during the forthcoming AGM, we proceed with the election of new EXCO members for the term spanning 2024 to 2026.

We invite you to either make yourselves available for nomination, or propose another member for one of these positions to be considered by Members for approval at the upcoming AGM which will be held on **1 June 2024**. Please note the following conditions for nomination:

- 1. Only members who are in good standing (i.e. their subscriptions are up to date), are eligible to be nominated for positions in the EXCO.
- 2. Please note that there is only one vote per member, not one vote per person or persons registered by a member.
- 3. The nomination shall be done on the prescribed form, signed by the proposer and seconder, and the person being nominated must consent in writing to his/her nomination.
- 4. The form of nomination must be received by the Administrator of TAA no later than Friday, 31 May 2024, 11:00 am.
- 5. Members nominated must be prepared to serve as EXCO members for a period of two (2) years.
- 6. A curriculum vitae of the nominee must be attached to the nomination form indicating how the nominee will be able to add value to the EXCO.
- 7. At the AGM all valid nominations will be voted on by members.

Should a member require a copy of the TAA's Rules & Constitution, this is available on the TAA website at www.tarcalumni.my.

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#### **CURRENT EXCO MEMBERS (TERM 2022-2024)**

President : Mr Troy Chan Gwo Haur

Deputy President : Mr Yee Wing Peng Secretary-General : Ms Ong Saw Lan Treasurer : Mr Lim Teck Seng

Vice President : Ms Jade Lim Lay Yoke

Mr Jackie Tan Choon Ling

Mr Teo Kah Chin

Mr Ben Yap Soon Boon

Ordinary Council Member : Ms Chong Kim Fung

Mr Jimmy Chua Meng Tze

Mr Foo Siew Ming

Mr Ascer Joo Keong Wooi Mr Ayden Mok Chee Chuan

Mr Ivan Na Keh Chai Mr Ng Chee Chong Mr Ong Yee Hong Mr Sam Yong Set Sen Mr Terence Wong Yen Fatt

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# TARUMT

#### TARCIAN ALUMNI ASSOCIATION (TAA)

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## TARCIAN ALUMNI ASSOCIATION ("TAA") 12TH ANNUAL GENERAL MEETING ("AGM") EXECUTIVE COUNCIL ("EXCO") NOMINATION FORM

If you wish to make yourself available for nomination as an EXCO member, or nominate someone else as an EXCO member, please submit your nominations via email to <a href="mailto:admin@tarcalumni.my">admin@tarcalumni.my</a> or hand delivered to the Association's Secretariat Office at address: Block E-2-6, Plaza Damas, 60, Jalan Sri Hartamas 1, 50480 Sri Hartamas, W.P. Kuala Lumpur, no later than Friday, 31 May 2024, 11:00 am.

l,		(full	name	as	per	NRIC)	with
	_ (NRIC number) being	a me	mber of	f the	Assoc	iation in	good
standing, hereby nominate _					(fu	II name a	as per
NRIC) with	(NRIC num	ber) to	be app	ointe	ed to a	position	in the
EXCO of the Association, an	d the portfolio of interes	st is _				(pos	sition),
and I have noted the terms a	nd conditions of such no	minati	on.				
Proposer	 Secoi	nder					
Full Name:	Full N						
NRIC Number:		Numbe	er:				
Date:	Date:						
 Nominee	_						
(Who confirms that the cond	itions and responsibilitie	e have	heen a	ckno	wledae	ed and h	ne/she
consents to this nomination)	dions and responsibilitie	3 Have	, been a	CKHO	wicago	a, ana n	0/3/10
Full Name:							
NRIC Number:							
Date:							

## PERSATUAN ALUMNI TUNKU ABDUL RAHMAN UNIVERSITY OF MANAGEMENT AND TECHNOLOGY (PPM-012-14-03022012)

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Please note that the AGM will be held as followings:

Date : 1st June 2024

Time : 11:00 am

Venue : Level 6, Block SA, East Campus

Tunku Abdul Rahman University of Management and Technology

Jalan Genting Kelang, Setapak

53300 Kuala Lumpur.

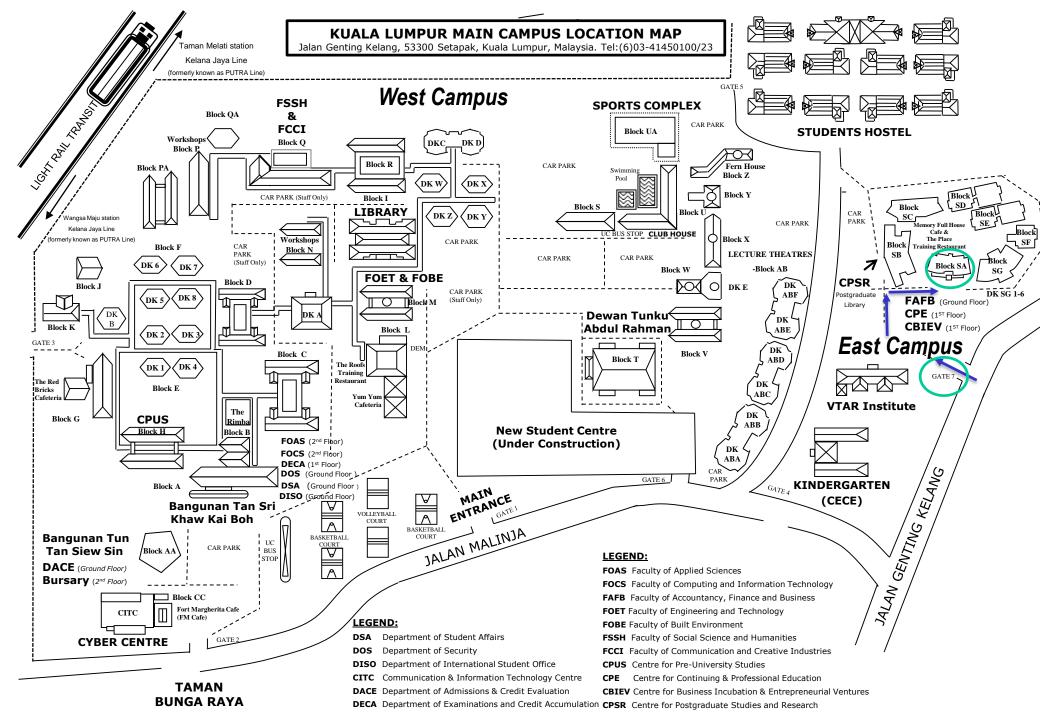
Dress Code: Professional attire

#### **Executive Council Guidelines and Managing Portfolios**

- ► Council members report at the quarterly EXCO meetings on their portfolio activities. A hard copy (printed or written) of your report must be handed to TAA's office management prior to the meeting.
- ▶ EXCO members manage their own portfolios without the intervention of other EXCO members and are required to liaise with the President & Secretary General, as to ongoing needs and their activities.
- ▶ Each portfolio manager is entitled to prepare press and /or newsletter articles relating to their portfolio, however may only release such information after approval by the President.
- All council members are encouraged to form sub-committees relative to their portfolios, which in turn improve the services to Association members. Updates on the committees and interest groups activities are reported at EXCO meetings. The EXCO of Association is to agree to the sub-committee member's appointment.
- Council Members who do not attend three EXCO meetings in succession, without the consent of the President or Secretary-General, will automatically lose their seat on the committee, and a suitable replacement will be co-opted.
- ▶ Executive Members must make an effort to participate at all TAA functions and events, where possible, acting as hosts to TAA Members.
- ► Council Members are encouraged to recruit new member(s).
- ▶ Positive interaction and support are required from each council member.

## PERSATUAN ALUMNI TUNKU ABDUL RAHMAN UNIVERSITY OF MANAGEMENT AND TECHNOLOGY (PPM-012-14-03022012)

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# TAR UC

#### TARCIAN ALUMNI ASSOCIATION (TAA)

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## Minutes of The 11th TARCIAN ALUMNI ASSOCIATION ("TAA") Annual General Meeting

Ref. No. : TAA/SG/AGM/NOTICE/11/ 2023/1(R1)

Date : 29th April 2023 (Saturday)

Venue : Kota Permai Golf & Country Club

No. 1, Jalan 31/100A, Kota Kemuning, Section 31,

40460 Shah Alam, Selangor.

Time : 10:30 am

#### (1) ATTENDEES

#### I) Honorary and Executive Advisors Present:

Tan Sri Dato' Sri Barry Goh Ming Choon - Honorary Advisor
Dato' Chan Wah Kiang - Executive Advisor

#### **II) EXCO Members Present:**

Tan Soy Mok (Bobby) - President

Chan Gwo Haur (Troy)

- Deputy President
- 2<sup>nd</sup> Deputy President
Ong Saw Lan

- Secretary-General

Ong Saw Lan - Secretary-Genera Lim Teck Seng - Treasurer

Tan Choon Ling (Jackie) - Vice President

Teo Kah Chin - Vice President
Chong Kim Fung
Foo Siew Ming (Paul)

Mok Chee Chuan (Ayden)
Na Keh Chai (Ivan)

Joo Keong Wooi (Ascer)

Ng Chee Chong Ong Yee Hong

Yap Soon Boon (Ben) Yong Set Sen (Sam)

#### **III) Ordinary Members Present:**

Dato' Soo Kai Chee Terence Wong Allen Chong Dr Yip Mum Wai

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#### (2) NOTICE OF MEETING

The Notice of AGM was published on the website of the Association on 5 April 2023 in accordance with Clause 7.5 of the Constitution. Financial statements as of 31-Dec-2022, information, and activities of the Association were also available on the website when the Notice was published.

#### (3) MEETING QUORUM

The Secretary-General, Ong Saw Lan confirmed that the attendance at the general meeting met the quorum requirement of a minimum of 20 voting members, as per Clause 7.7.1 of the Constitution. The President, Tan Soy Mok assumed the chairman of the meeting, called the meeting to order, and commenced proceedings at 10:30 am.

#### (4) GENERAL INSTRUCTIONS OF THE MEETING PROCEDURES

The Secretary-General, Ong Saw Lan highlighted that if any attendees had questions or views to share, they could do so during the meeting's progress. She also informed the participants that voting during the meeting would be conducted by a show of hands, as agreed upon by the attendees. Furthermore, she reiterated that decisions resulting from a vote would be determined by a simple majority of votes.

### (5) A SPECIAL INVITATION SPEECH BY THE HONORARY ADVISOR, TAN SRI DATO' SRI BARRY GOH MING CHOON

Tan Sri Dato' Sri Barry Goh expressed the purpose behind establishing this alumni association, stating that it was driven by his desire to give back to the college that provided him with the opportunity to pursue his tertiary education. He emphasized his commitment to continuing support for the TAA and its events.

#### (6) PRESIDENT MESSAGE

The President, Tan Soy Mok briefed on the events carried out during the last fiscal year and addressed that all events were successfully completed according to the plan.

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#### (7) THE MINUTES OF THE LAST AGM

The Secretary-General, Ong Saw Lan, briefly reviewed the minutes of the 10th AGM (the last AGM), which was held online on 21 May 2022. The minutes were confirmed as true and accurate records of the proceedings. Therefore, the Secretary-General called for a resolution to receive and adopt the minutes of the 10th AGM. The proposal was made by Tan Soy Mok and seconded by Lim Teck Seng.

#### (8) SECRETARY-GENERAL REPORT FOR THE YEAR 2022

The Secretary-General, Ong Saw Lan, then proceeded to present the Secretary-General's report for the fiscal year 2022. The meeting was provided with the following information:

#### (1) Five events were successfully organised by TAA in 2022.

#### (I) The TARCian Unity Charity Golf

Led by Tan Sok Mok, took place on 12-Jan-22. The event successfully raised funds for TAA to support its operating costs.

#### (II) The Lighthouse Mentoring Program

Chaired by Chan Gwo Haur, was carried our over a two-month period, starting from 13-Mar-22 to 15-May-22.

#### (III) The TAR UC Staff Appreciation Dinner

Headed by Tan Soy Mok, was held on 22-Apr-22 at TG Tower, Shah Alam. The TAR UMT staff expressed great delight in attending the dinner organized specifically for them, emphasizing the success of the event.

#### (IV) The TARCian Run

Chaired by Lim Kok Eng, was held on 16-Sep-22. This annual event garnered a participation of nearly 6,000 individuals this year. Notably, it took place on the SPE Highway for the first time, which generated overwhelming feedback on the new route.

#### (V) The Business Networking

Headed by Chan Gwo Haur, took place for the first time on 1-Oct-22. It received good feedback from participants and expressed looking forward to the next session.

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#### (2) Event Sponsor

The TAR UMT Student Leadership Camp was organized by TAR UMT this year. TAA sponsored the event with an amount of RM10,000 through TAA-ETF. Dato' Chan Wah Kiang, the TAA Executive Advisor, was invited to be a speaker at the event.

#### (3) TAA Staffing and Office Relocation

During the EXCO meeting held on 3-Dec-22, it was decided not to have any staff replacements following the resignation of both admin staff. Instead, it was agreed to relocate the TAA to a new office and close down the existing office location. The meeting also reached an agreement to outsource the admin tasks to Yee TSL Plt and rent a workstation from them.

Starting from 16-Jan-23, the TAA office was officially located at Yee TSL Plt, and the outsourcing of admin tasks to Yee TSL Plt began on 1-Mar-23.

#### (4) Number of TAA members

As of 28-Apr-23, TAA recorded a total of 12,440 members, consisting of 140 honorary members and 12,300 ordinary members.

#### (5) EXCO Meetings and Members

Under EXCO Term Term 2022-2024, four EXCO meetings have been conducted, namely:

- (I) 28 May 2022 The 43rd Meeting
- (II) 10 Sep 2022 The 44th Meeting
- (III) 3 Dec 2022 The 45<sup>th</sup> Meeting
- (IV) 25 Feb 2023 The 46th Meeting

There were 19 EXCO members as of 28-Apr-23. The attendance records of the EXCO members for the four meetings were also presented during the session.

#### (6) TAA Events 2023

During the EXCO meeting held on 25-Feb-2023, the following decisions were made:

- (1) The following events will be continued this year:
  - (I) TARCian Unity Charity Golf
  - (II) Business Networking
  - (III) TARCian Run (scheduled for 16-Sep-23)
  - (IV) TAR UMT Staff Appreciation Dinner
- (2) TAA will continue to sponsor the TAR UMT Student Leadership Camp event organised by TAR UMT.

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Given that there was no question raised to the Secretary-General report, the Chairman called for the resolution to receive and adopt the report. Teo Kah Chin proposed the report to be accepted and it was seconded by Yee Wing Peng.

#### (9) EXCO MEMBERS UPDATE

The Secretary-General, Ong Saw Lan, reported the following updates regarding the EXCO members:

- (1) In the EXCO meeting held on 10-Sep-22, a proposal to appoint Foo Siew Ming, Ng Chee Chong, and Yee Wing Peng as co-opt EXCO ordinary members was presented. The proposal was unanimously accepted by the members present. Additionally, in the same meeting, Ong Swee Khuan resigned from the position of EXCO ordinary member due to employment clearance issues.
- (2) In the EXCO meeting held on 3-Dec-22, the meeting agreed to re-appoint Yee Wing Peng as Second Deputy President.
- (3) In the EXCO meeting held on 25-Feb-23, Teo Kah Chin proposed the appointment of Yap Soon Boon as another co-opt EXCO ordinary member, which was agreed upon during the meeting.

The Chairman called for a resolution to receive and adopt the updates on appointment and resignation of EXCO members as provided by the Secretary-General. Tan Choon Ling proposed the resolution to be accepted, and it was seconded by Lim Teck Seng.

#### (10) TREASURER REPORT FOR THE YEAR 2022

The Treasurer, Lim Teck Seng, presented the TAA Treasurer Report for 2022, which included the audited financial statements for the year ending 31 December 2022. These financial statements are enclosed in Appendix I. Following the presentation, the Chairman invited members to seek clarification on the report.

As no clarifications were raised, the Chairman called for a resolution to receive and adopt the TAA Treasurer Report 2022 as presented by the Treasurer. Teo Kah Chin proposed the resolution to be accepted, and it was seconded by Ong Yee Hong.

#### (11) REVIEW OF THE ASSOCIATION'S CONSTITUTION

Teo Kah Chin proposed the following amendments:

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#### Proposal (1A): Change of Clause 1 (1) to:

The Association shall be known as
PERSATUAN ALUMNI TUNKU ABDUL RAHMAN UNIVERSITY OF
MANAGEMENT AND TECHNOLOGY, KUALA LUMPUR
(TUNKU ABDUL RAHMAN UNIVERSITY OF MANAGEMENT AND
TECHNOLOGY ALUMNI ASSOCIATION, KUALA LUMPUR)
(TARCIAN ALUMNI ASSOCIATION)

Formally known as "PERSATUAN ALUMNI KOLEJ TUNKU ABDUL RAHMAN, KUALA LUMPUR" or "TUNKU ABDUL RAHMAN COLLEGE ALUMNI ASSOCIATION, KUALA LUMPUR".

Hereinafter referred to as "the Association".

#### Proposal (1B): Change of Clause 1 (2) 1.1 to:

the name of the association shall be called "persatuan alumni kolej university tunku abdul rahman university of management and technology, kuala lumpur" or "tunku abdul rahman university of management and technology college alumni association, kuala lumpur" hereinafter referred to as "the association".

#### Proposal (1C): Change of Clause 1 (2) 1.2 to:

the association shall also be referred to in short as "tarcian alumni association (taa)" or "ktar TAR UMT alumni association" or "persatuan alumni TAR UMT". "tar university college alumni association" or "the alumni association" or "the association". In general, the association shall denote as TAA.

#### Proposal (1D): Change of Clause 1 (2) 1.3 to:

kolej universiti tunku abdul rahman, kuala lumpur and its branches/campuses wherever situated in malaysia as well as the words "university college" or "tar university college" or "tunku abdul rahman university college" shall hereinafter be referred to as "kutar" or "tar uc".

All references for "kolej universiti tunku abdul Rahman" or "tunku abdul rahman university college" or "KUTAR" or "TAR UC" in this Constitution shall be referred to as "tunku abdul rahman university of management and technology" or "TAR UMT".

The rationale for the proposals (1A), (1B), (1C) and (1D), which pertain to the change of name:

This is corresponding to the official upgrading and changing of name of our alma

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mater from "Kolej Universiti Tunku Abdul Rahman (KUTAR)" or Tunku Abdul Rahman University College (TAR UC)" to "Tunku Abdul Rahman University of Management and Technology (TAR UMT)" in 2022.

The Chairman called for a resolution for the proposals (1A), (1B), (1C) and (1D) above to be received and adopted. The Chairman put the resolution to a vote with a show of hands and was unanimously approved by all members present.

#### Proposal (2): Addition of Clause 5.1.1 (d):

(d) subscription or membership period has expired

The rationale for the proposal (2):

The existing clauses did not comprehensively cover the meaning of membership cessation.

The Chairman called for a resolution for the proposal (2) above to be received and adopted. The Chairman put the resolution to a vote with a show of hands and declared it as carried unanimously.

#### Proposal (3): Change of Clause 8.1.2 to:

At the Annual General Meeting, the members shall elect a minimum of Twelve (12) but not exceeding Twenty (2) Council Members with no specific positions for a term of Two (2) years. The Twelve (12) to Twenty (20) elected council members shall subsequently elect among themselves into the following positions:

President (1)
Deputy President (Min 1, Max 2)
Secretary-General (1)
Deputy Secretary-General (1, Optional)
Treasurer (1)
Vice President (Min 4, Max 5)
Ordinary Executive Council Members (Min 4, Max 10)

The numbers in brackets denote the number of members to be appointed to hold that particular position. A number of One (1) indicates that only one member shall be appointed in that position. For positions marked with 'Min' and 'Max', this indicates the minimum and maximum number of members allowed to be appointed in that position. For positions marked as 'Optional', it is at the discretion of the President whether or not a member shall hold that position.

The rationale for the proposal (3):

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To clarify the meaning of the clause and remove the ambiguity present in the existing clause.

The Chairman called for a resolution for the proposal (3) above to be received and adopted. The Chairman put the resolution to a vote with a show of hands and declared it as carried unanimously.

#### Proposal (4): Change of Clause 8.1.4 to:

The Council has the right to co-opt up to Five (5) Ordinary-Council Members whose term of office shall be the same as the Executive Council that co-opted them. The Council has the right to place co-opt council members in any positions of the Executive Council except the President post.

#### The rationale for the proposal (4):

To give flexibility that co-opt council members can be appointed to various roles within the Executive Council, not just limited to the ordinary council members.

The Chairman called for a resolution for the proposal (4) above to be received and adopted. The Chairman put the resolution to a vote with a show of hands and declared it as carried unanimously.

#### (12) TO APPROVE OF PROPOSALS

#### (1) Appointment of Auditor for Year 2023

Lim Teck Seng proposed the re-appointment of Y.L. Chee & Co. as the TAA auditor for the financial year 2023. This proposal was agreed upon and seconded by Chan Gwo Haur.

#### (2) Changing of TAA's Logo

Following the upgrading of TARUC to TAR UMT, a proposal to change the current logo was accepted, and a new logo design was brainstormed during the EXCO meeting held on 25 February 2023. The final design of the new logo was assigned to Tan Choon Ling, based on the agreed idea concluded in the meeting.

During the AGM, Tan Choon Ling presented the final design of the new logo (please refer to Appendix II) and proposed its approval. The proposal was seconded by Tan Sov Mok.

The Chairman called for a resolution regarding the proposal to change the current logo, as mentioned above, to be approved and adopted. The Chairman put the resolution to a vote, and all members present unanimously agreed by a show of hands.

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#### (3) Waiving of TAA Membership Admission and Subscription Fees

According to Clause 6.1 and 6.2 of the Constitution, one-off membership admission and annual subscription fees are chargeable to every ordinary member. However, considering that no fees have been collected since the Association's inception, Lim Teck Seng proposed to waive all the chargeable member fees for the past and current years. The proposal was agreed upon and seconded by Teo Kah Chin.

#### (13) To TRANSACT ANY OTHER BUSINESSES

## (1) Resignation of The Existing President and Appointment of New President and Deputy President

Tan Soy Mok notified the meeting of his immediate resignation from the position of President due to health reasons. He expressed his gratitude to the members for their support during his tenure and proposed Chan Gwo Haur and Yee Wing Peng as the new President and Deputy President, respectively, following his resignation.

The proposal for the new President and Deputy President was unanimously accepted during the meeting and seconded by Teo Kah Chin.

Effective immediately, Chan Gwo Haur assumes the role of President, and Yee Wing Peng is appointed as the Deputy President of TAA.

The following is the updated list of EXCO Members following the resignation of the President and the appointment of the new President and Deputy President:

<u>Number</u>	<u>Name</u>	<u>Position</u>
1)	Chan Gwo Haur	President
2)	Yee Wing Peng	Deputy President
3)	Ong Saw Lan	Secretary-General
4)	Lim Teck Seng	Treasurer
5)	Lim Kok Eng	Vice President
6)	Lim Lay Yoke	Vice President
7)	Tan Choon Ling	Vice President
8)	Teo Kah Chin	Vice President
9)	Chong Kim Fung	Ordinary Member
10)	Chua Meng Tze	Ordinary Member
11)	Foo Siew Ming	Ordinary Member
12)	Joo Keong Wooi	Ordinary Member
13)	Mok Chee Chuan	Ordinary Member
14)	Na Keh Chai	Ordinary Member
15)	Ng Chee Chong	Ordinary Member
16)	Ong Yee Hong	Ordinary Member

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17) Yap Soon Boon Ordinary Member18) Yong Set Sen Ordinary Member

#### (2) Meeting Dismissed

With no further items on the agenda, the Chairman concluded the AGM at 12:00 pm.

This is confirmed above minutes are true and accurate as of the proceedings.

Verified by:

Prepared by:

Approved by:

ONG SAW LAN Secretary-General 2022-2024 TAA LIM TECK SENG Treasurer 2022-2024 TAA CHAN GWO HAUR President 2023-2024 TAA

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#### APPENDIX I

## TARCIAN ALUMNI ASSOCIATION (0351-12-WKL)

(Registered in Malaysia)

#### REPORTS AND FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

### TARCIAN ALUMNI ASSOCIATION

(0351-12-WKL)

(Registered in Malaysia)

#### REPORTS AND FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

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(Registered in Malaysia)

#### MANAGEMENT COMMITTEE'S REPORT

The Management Committee hereby submits their report together with the audited financial statements of Tarcian Alumni Association ('the Association') for the financial year ended 31 December 2022.

#### MANAGEMENT COMMITTEE OF THE ASSOCIATION

The Management Committee who served since the date of last report are :-

**President** Tan Soy Mok

Deputy President Chan Gwo Haur

Yee Wing Peng

Vice President Lim Lay Yoke

Teo Kah Chin Lim Kok Eng Tan Choon Ling

Secretary General Ong Saw Lan

Treasurer Lim Teck Seng

Ordinary Council Members Joo Keong Wooi

Yong Set Sen
Ivan Na Keh Chai
Chua Meng Tze
Mok Chee Chuan
Chong Kim Fung
Ong Yee Hong
Foo Siew Ming
Ng Chee Chong

(Registered in Malaysia)

#### STATEMENT BY THE COMMITTEE

We, TAN SOY MOK and LIM TECK SENG, being the president and vice president of TARCIAN ALUMNI ASSOCIATION, state that, in the opinion of the Committee, the financial statements set out on pages 8 to 19, are drawn up in accordance with Malaysia Private Entity Reporting Standard and the requirement of Societies Act, 1966 so as to give a true and fair view of the statement of financial position of the Association as at 31 December 2022 and of its financial performance and its cash flow of TARCIAN ALUMNI ASSOCIATION for the year ended 31 December 2022.

Signed on behalf of the Committee,

TAN SOY MOK

President

Petaling Jaya

Dated: 22 March 2023

LIM TECK SENG

Treasurer

(Registered in Malaysia)

#### STATUTORY DECLARATION BY PRESIDENT

I, TAN SOY MOK, being the President primarily responsible for the accounting records and the financial statements of TARCIAN ALUMNI ASSOCIATION, do solemnly and sincerely declare that the financial statements set out on pages 8 to 19 are, to the best of my knowledge and belief, correct and I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act, 1960.

President

Subscribed and solemnly declared by the above named TAN SOY MOK at Petaling Jaya in Selangor on 22 March 2023

Before me,

No. W 899
Nama: AZIAN BINTI
TALIB
01.02.2022 31.12.2024

Commissioner for Oaths
H-2 10,
Plaza Lamas,
Jalan Sri Hartamas
50480 Kuala Lumpur.

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#### YL CHEE & CO. (AF 0725) Chartered Accountants (Malaysia)

Office address : 12A-2, Jalan PJU 8/5C, Damansara Perdana Tel : 603-7729 2731 / 603-7710 2821

47820 Petaling Jaya, Selangor, Malaysia. 603-7710 3371 / 603-7710 3391

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF TARCIAN ALUMNI ASSOCIATION (0351-12-WKL)

(Registered in Malaysia)

#### REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

#### **Opinion**

We have audited the financial statements **TARCIAN ALUMNI ASSOCIATION**. The financial statements, which comprise the statement of financial position as at 31 December 2022, and the statement of income and expenditure, and statement of receipts and payments for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, as set out on pages 8 to 19.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of the Association as at 31 December 2022, and of its financial performance and its cash flows for the year then ended in accordance with Malaysian Private Entities Reporting Standard and the requirements of the Societies Act, 1966 in Malaysia.

#### **Basis For Opinion**

We conducted our audit in accordance with approved standards on auditing in Malaysia and International Standards on Auditing. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Independence And Other Ethical Responsibilities**

We are independent of the Company in accordance with the By-Laws (on Professional Ethics, Conduct and Practice) of the Malaysian Institute of Accountants ('By-Laws') and the International Ethics Standards Board for Accountants' International Code of Ethics for Professional Accountants (including International Independence Standards) ('IESBA Code'), and we have fulfilled our other ethical responsibilities in accordance with the By-Laws and the IESBA Code.

#### Information Other Than The Financial Statements And Auditors' Report Thereon

The Committee of the Association is responsible for the other information. The other information comprises the Committee's Report but does not include the financial statements of the Association and our auditors' report thereon.

Our opinion on the financial statements of the Association does not cover the Committee's Report and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements of the Association, our responsibility is to read the Committee's Report and, in doing so, consider whether the Committee's Report is materially inconsistent with the financial statements of the Association or our knowledge obtained in the audit or otherwise appears to be materially misstated.

#### YL CHEE & CO. (AF 0725) Chartered Accountants (Malaysia)

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## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF TARCIAN ALUMNI ASSOCIATION (0351-12-WKL)

(Registered in Malaysia)

## Information Other Than The Financial Statements And Auditors' Report Thereon - (Continued)

If, based on the work we have performed, we conclude that there is a material misstatement of the Committee's Report, we are required to report that fact. We have nothing to report in this regard.

#### Responsibilities Of The Committee for The Financial Statements

The Committee of the Association is responsible for the preparation of financial statements of the Association that give a true and fair view in accordance with Malaysian Private Entities Reporting Standard and the requirements of the Societies Act, 1966 in Malaysia. The Committee is also responsible for such internal control as the Committee determines is necessary to enable the preparation of financial statements of the Association that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements of the Association, the Committee is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

#### Auditors' Responsibilities for the Audit Of The Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements of the Association as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with approved standards on auditing in Malaysia and International Standards on Auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with approved standards on auditing in Malaysia and International Standards on Auditing, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

Identify and assess the risks of material misstatement of the financial statements of the Association, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

#### Y L CHEE & CO. (AF 0725) Chartered Accountants (Malaysia)

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## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF TARCIAN ALUMNI ASSOCIATION (0351-12-WKL)

(Registered in Malaysia)

#### Auditors' Responsibilities for the Audit Of The Financial Statements – (Continued)

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee.
- Conclude on the appropriateness of the Committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements of the Association or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements of the Association, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### YL CHEE & CO. (AF 0725) Chartered Accountants (Malaysia)

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47820 Petaling Jaya, Selangor, Malaysia. 603-7710 3371 / 603-7710 3391

Chartered Accountant

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF TARCIAN ALUMNI ASSOCIATION (0351-12-WKL )

(Registered in Malaysia)

#### **OTHER MATTERS**

This report for the audited financial statements for the financial year ended 31 December 2022 is made solely to the members of the Association, as a body, in accordance with of the Societies Act, 1966 in Malaysia and for no other purpose. We do not assume responsibility to any other person for the content of this report.

Y L CHEE & CO.

(Firm Number : AF 0725)

Chartered Accountants (Malaysia)

Petaling Jaya

Dated: 22 March 2023

(Registered in Malaysia)

## STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2022

	Note	2022 RM	2021 RM
ASSETS	Note	KIVI	KWI
NON-CURRENT ASSET			
Property, plant and equipment	3	19	207
CURRENT ASSETS			
Other receivables	4	4,218	33,488
Cash and cash equivalents		6,208	95,951
		10,426	129,439
TOTAL ASSETS		10,445	129,646
EQUITY AND LIABILITY			
REPRESENTED BY:			
Accumulated deficit	5	(139,855)	(166,083)
CURRENT LIABILITY			
Other payables	6	150,300_	295,729
TOTAL LIABILITY		150,300	295,729
TOTAL EQUITY AND LIABILITY		10,445	129,646

(Registered in Malaysia)

## STATEMENT OF COMPREHENSIVE INCOME AND EXPENDITURE FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

		2022 RM	2021 RM
Income			
Collection - TCCI Membership Fees	7	4,500	-
Contribution received		10	9,000
Sponsorship - 9th TAA CNY & TAR UC Staff Dinner	8	107,100	-
Sponsorship - 2022 Tarcian Run	9	210,491	-
Sponsorship - 4th Tarcian Unity Charity Golf Tournament	10	149,750	-
Sponsorship - SRC Back To Square One Forum 2022	11	950	
		472,801	9,000
Cost of sales			
Event - TCCI Membership Fees	7	(3,777)	**
Event - 9th TAA CNY & TAR UC Staff Dinner	8	(62,979)	•
Event - 2022 Tarcian Run	9	(185,891)	•
Event – 4 <sup>th</sup> Tarcian Unity Charity Golf Tournament	10	(57,838)	-
Event - SRC Back To Square One Forum 2022 - Sponsorship	11	(950)	-
Event - TCCI 2022		(1,900)	
		(313,335)	-
Gross profit		159,466	9,000
Expenditure			
Advertisement		1,887	-
Bank charges		34	25
Depreciation of property, plant and equipment		187	2,880
Donation and subscription		875	5,000
Loss on disposal of lucky draw prizes		-	1,805
Membership fee		300	-
Newspapers and periodical		70	-
Office expenses		89	-
Petrol, parking & toll		762	317
Postage and courier		311	162
Printing and stationery		225	94
Refreshment		260	-
Rental of equipment		-	125
Rental of premise		15,938	11,250
Secretarial and filing fees			31
AMOUNT BROUGHT FORWARD		20,938	21,658

(Registered in Malaysia)

## STATEMENT OF COMPREHENSIVE INCOME AND EXPENDITURE FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

	2022	2021
	RM	RM
AMOUNT CARRIED FORWARD	20,938	21,658
Service tax	203	65
Staff allowance	2,200	2,400
Staff bonus	4,710	_
Staff EIS contribution	148	190
Staff EPF contribution	10,780	15,048
Staff insurance	-	3,248
Staff medical	345	469
Staff refreshment	-	670
Staff salaries	75,900	113,040
Staff SOCSO contribution	1,294	1,657
Stamp duty	-	126
Tax agent fee	700	700
Telephone charges	40	10
Travelling expenses	-	40
Water and electricity	362	98
Website management fee	15,618	3,489
TOTAL EXPENDITURE	133,238	162,939
Surplus/(Deficit) for the financial year	26,228	(153,939)

(Registered in Malaysia)

#### STATEMENT OF CASH FLOWS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

	2022 RM	2021 RM
CASH FLOWS FROM OPERATING ACTIVITIES Surplus/(Deficit) before tax	26,228	(153,939)
Adjustments for: Depreciation of property, plant and equipment Operating surplus/(deficit) before working capital changes	188 26,416	2,879 (151,060)
(Decrease)/Increase in payables Decrease/(Increase) in receivables	(145,429) 29,270	197,562 (5,050)
Net cash (used in)/from operating activities	(116,159)	41,452
Net (decrease)/increase in cash and cash equivalents	(89,743)	41,452
Cash and cash equivalents at beginning of the financial year	95,951	54,499
Cash and cash equivalents at end of the financial year	6,208_	95,951

(Registered in Malaysia)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

#### 1. GENERAL INFORMATION

The Association is a non-profit organisation and charitable body registered under the Societies Act, 1966.

The registered office of business is located at Block E-2-6, Plaza Damas, 60, Jalan Sri Hartamas 1, Sri Hartamas, 50480 Kuala Lumpur.

The financial statements of the Association are presented in the functional currency, which is the currency of the primary economic environment in which the entity operates. The functional currency of the Association is Ringgit Malaysia ('RM') as the income and expenditure are mainly dominated in RM, receipts from operations are usually retained in RM and funds from financing activities are mainly generated in RM.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

#### (a) Basis of accounting

The financial statements of **TARCIAN ALUMNI ASSOCIATION** have been prepared in accordance with Malaysian Private Entities Reporting Standard and the requirements of the Societies Act, 1966 in Malaysia.

#### (b) Property, plant and equipment

Property, plant and equipment is stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

The Association adds to the carrying amount of an item of property, plant and equipment the cost of replacing parts of such an item when that cost is incurred if the replacement part is expected to provide incremental future benefits to the Association.

The carrying amount of the replaced part is derecognised. All other repairs and maintenance are charged to statement of income and expenditure during the period in which they are incurred.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Depreciation is provided on a straight-line method so as to write off the depreciable amount of the assets over their estimated useful lives, as follows:

Furniture and fittings	20%
Office equipment	20%
Computer and software	20%
Renovation	20%

(Registered in Malaysia)

#### 2. SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

#### (b) Property, plant and equipment – (Continued)

Depreciation of an asset begins when it is ready for its intended use. Significant components of individual assets are assessed, and if a component has a useful life that is different from the remainder of that asset, then that component is depreciated separately.

If there is an indication of a significant change in factors affecting the residual value, useful life or asset consumption pattern since the last annual reporting date, the residual values, depreciation method and useful lives of depreciable assets are reviewed, and adjusted prospectively.

An item of plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use. The difference between the net disposal proceeds, if any, and the net carrying amount is recognised in the statement of income and expenditure.

Fully depreciated assets are retained in the financial statements at nominal values until they are no longer in use.

#### (c) Financial assets

Financial assets are recognised in the statements of financial position when the Association become a party to the contractual provisions of the instrument.

On initial recognition, financial assets are measured at transaction price, include transaction costs for financial assets not measured at fair value through statement of income and expenditure, unless the arrangement constitutes, in effect, a financing transaction.

After initial recognition, financial assets are classified into one of three categories: financial assets measured at fair value through statement of income and expenditure, financial assets that are debt instruments measured at amortised cost, and financial assets that are equity instruments measured at cost less impairment.

#### (i) Financial assets at fair value through statement of income and expenditure

Financial assets are classified as at fair value through statement of income and expenditure when the financial assets are within the scope of Section 12 of the MPERS or if the financial assets are publicly traded or their fair value can otherwise be measured reliably.

Changes in fair value are recognised in statement of income and expenditure.

(Registered in Malaysia)

#### 2. SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

#### (c) Financial assets – (Continued)

If a reliable measure of fair value is no longer available for an equity instrument that is not publicly traded but is measured at fair value through statement of income and expenditure, its fair value at the last date that instrument was reliably measurable is treated as the cost of the instrument, and it is measured at this cost amount less impairment until a reliable measure of fair value becomes available.

#### (ii) Impairment of financial assets

At the end of each reporting period, the Association assesses whether there is any objective evidence that financial assets that are measured at cost or amortised cost, are impaired.

Objective evidence could include:

- significant financial difficulty of the issuer or obligor;
- a breach of contract;
- the lender granting to the borrower a concession that the lender would not otherwise consider;
- it has become probable that the borrower will enter bankruptcy or other financial reorganisation; or
- observable data indicating that there is a measurable decrease in the estimated future cash flows from the financial assets since the initial recognition of those assets.

For certain category of financial assets, such as trade receivables, if it is determined that no objective evidence of impairment exists for an individually assessed financial asset, whether significant or not, the assets are included in a group with similar credit risk characteristics and collectively assessed for impairment.

Impairment losses, in respect of financial assets measured at amortised cost, are measured as the differences between the assets' carrying amounts and the present values of their estimated cash flows discounted at the assets' original effective interest rate.

If there is objective evidence that impairment losses have been incurred on financial assets measured at cost less impairment, the amount of impairment losses are measured as the difference between the asset's carrying amount and the best estimate of the amount that the Association would receive for the asset if it were to be sold at the reporting date.

(Registered in Malaysia)

#### 2. SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

#### (c) Financial assets – (Continued)

The carrying amounts of the financial assets are reduced directly, except for the carrying amounts of trade receivables which are reduced through the use of an allowance account. Any impairment loss is recognised in statement of income and expenditure immediately. If, in subsequent period, the amount of an impairment loss decreases, the previously recognised impairment losses are reversed directly, except for the amounts related to trade receivables which are reversed to write back the amount previously provided in the allowance account. The reversal is recognised in statement of income and expenditure immediately.

#### (i) Derecognition of financial assets

Financial assets are derecognised when the contractual rights to the cash flows from the financial assets expire, or are settled, or the Association transfers to another party substantially all of the risks and rewards of ownership of the financial assets.

On derecognition of financial assets in their entirety, the differences between the carrying amounts and the sum of the consideration received and any cumulative gains or losses are recognised in statement of income and expenditure in the period of the transfer.

#### (d) Financial liabilities

Financial liabilities are recognised on the statements of financial position when the Association becomes a party to the contractual provisions of the instrument.

On initial recognition, financial liabilities are measured at transaction price, include transaction costs for financial liabilities not measured at fair value through statement of income and expenditure, unless the arrangement constitutes, in effect, a financing transaction.

After initial recognition, financial liabilities are classified into one of three categories: financial liabilities measured at fair value through statement of income and expenditure, financial liabilities measured at amortised cost, or loan commitments measured at cost less impairment.

(Registered in Malaysia)

#### 2. SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

#### (d) Financial liabilities – (Continued)

## (i) Financial liabilities measured at fair value through statement of income and expenditure

Financial liabilities are classified as at fair value through statement of income and expenditure when the financial liabilities are within the scope of Section 12 of the MPERS or if the financial liabilities are publicly traded or their fair value can otherwise be measured reliably. If a reliable measure of fair value is no longer available for an equity instrument that is not publicly traded but is measured at fair value through statement of income and expenditure, its fair value at the last date that instrument was reliably measurable is treated as the cost of the instrument, and it is measured at this cost amount less impairment until a reliable measure of fair value becomes available.

#### (ii) Derecognition of financial liabilities

Financial liabilities are derecognised when the obligation specified in the contract is discharged, cancelled or expires. Any difference between the carrying amounts of the financial liabilities derecognised and the consideration paid is recognised in statement of income and expenditure.

#### 3. PROPERTY, PLANT AND EQUIPMENT

Cost	As at 1 January 2022 RM	Additions RM	<u>Disposals</u> RM	As at 31 December 2022 RM
	2.426			2 426
Furniture and fittings	3,426	-	-	3,426
Office equipment	9,981	-	-	9,981
Computer and software	11,302	-	-	11,302
Renovation	9,243	-	_	9,243
	33,952		-	33,952
	As at 1 January 2022 RM	Charges for the financial year RM	<u>Disposals</u> RM	As at 31 December 2022 RM
Accumulated depreciation	2 422			2 422
Furniture and fittings	3,423	-	-	3,423
Office equipment	9,858	119	-	9,977
Computer and software	11,222	69	-	11,291
Renovation	9,242	_	_	9,242
	33,747	188		33,933

## TARCIAN ALUMNI ASSOCIATION (0351-12-WKL) (Registered in Malaysia)

		2022 RM	2021 RM	2022 RM	2021 RM
	Furniture and fittings Office equipment Computer and software Renovation	3 4 11 1	3 123 80 1	- 119 69 -	118 913 1,848
		19	207	188	2,879
4.	OTHER RECEIVABLES				
			202 RM		2021 RM
	Contribution receivables			1,470	-
	Deposits			2,748	15,625
	Prepayment				17,863
				4,218	33,488
5.	ACCUMULATED DEFICI	Т			
			202 RM		2021 RM
	Balance brought forward Surplus/(Deficit) for the fina	ncial year	,	5,083) 26,228	(12,142) (153,941)
	Balance carried forward		(13	9,855)	(166,083)
6.	OTHER PAYABLES				
			20: RI		2021 RM
	Other payables Advances received from EXO Event deposits received	CO members	14	9,600 40,000	3,174 140,000 149,100
	Accruals			700	3,455
			1:	50,300	295,729

(Registered in Malaysia)

#### 7. COLLECTION - TCCI MEMBERSHIP FEES

		2022 RM	2021 RM
	Income	4,500	-
	Less: Direct Costs	(3,777)	-
	Gross surplus	723	
8.	SPONSORSHIP – 9 <sup>TH</sup> TAA CNY & TAR UC S	TAFF DINNER	
		2022 RM	2021 RM
	Income	107,100	ā
	Less: Direct Costs	(62,979)	-
	Gross surplus	44,121	**
9.	SPONSORSHIP – 2022 TARCIAN RUN		
		2022 RM	2021 RM
	Income	210,491	-
	Less: Direct Costs	(185,891)	-
	Gross surplus	24,600	

(Registered in Malaysia)

#### 10. SPONSORSHIP – 4<sup>TH</sup> TARCIAN UNITY CHARITY GOLF TOURNAMENT

	2022 RM	2021 RM	
Income	149,750	-	
Less: Direct Costs	(57,838)	-	
Gross surplus	91,912		

#### 11. SPONSORSHIP – SRC BACK TO SQUARE ONE FORUM 2022

	2022 RM	2021 RM
Income	950	(8)
Less: Direct Costs	(950)	-
Gross surplus	-	-

#### 12. AUTHORISATION FOR ISSUE OF THE FINANCIAL STATEMENTS

The financial statements of TARCIAN ALUMNI ASSOCIATION were authorised for issue by the Board of Committee on 22 March 2023.

#### 13. PRESENTATION CURRENCY

The financial statements are presented in Ringgit Malaysia.

#### **APPENDIX II**

